

# MENU OF SERVICES

## 'CAPPED FEES'



*(for appeals to the SEND Tribunal where we represent you)*

**Please note that all of our costs include VAT and we always try to work within parents' budgets**

WHAT WE DO	HOW MUCH IT COSTS	WHAT YOU NEED TO KNOW
<b>Appeal against refusal to assess for EHCP</b>	<b>£7,500</b> ('Capped Fee')	£2,500 + 2 monthly standing order payments of £2,500
<b>Appeal against refusal to make EHCP</b>	<b>£10,000</b> ('Capped Fee')	£2,500 + 3 monthly standing order payments of £2,500
<b>Appeal against contents of EHCP</b>	<b>£12,500</b> ('Capped Fee')	£2,500 + 4 monthly standing order payments of £2,500
<b>ADDITIONAL WORK</b>		
<b>Helping you obtain EP/SaLT/OT report/s*</b>	<b>£1,000</b> each report	<i>does not include cost of report/s</i>
<b>Initial/further work needed</b> (even if no fault of your own)	agreed 'Capped Fee'	'One-off' charge
	'Consultancy' ( <b>£250</b> /hour for Douglas or <b>£200</b> /hour for our Team)	£2,500 retainer (any unused monies always returned)
<b>FURTHER EXPLANATION</b>		
<p><i>N.B. A 'Capped Fee' is different from a 'Fixed Fee' as with a 'Capped' Fee, fees are only charged for work already completed and are also limited by the cap, but if an appeal settles before hearing, we charge a 10% uplift on work already done - to reflect our risk if your fees go over the 'Capped Fee' (e.g. if £2,000 work incurred, we charge £2,200, but if £5,000 work incurred, we charge £5,500).</i></p>		
<b>we also accept Credit Cards/PayPal payments</b>	(please note that there is a 3.5% processing charge if you wish to pay us in this way to reflect the additional charges made to us for accepting payments like this)	

## **Indicative steps/pricing**

*for 'Capped Fee' appeals to the SEND Tribunal where we represent you)*

WHAT WE DO	COST (approx.)	APPEAL AGAINST...		
		Refusal to assess for EHCP	Refusal to make EHCP	Contents of EHCP
<b>Drafting and lodging appeal</b> <i>(using currently available documentation)</i>	£2500-3,000	✓	✓	✓
<b>Drafting and lodging further evidence</b> <i>(including dealing with LA's response to appeal)</i>	£2500-3,000	✓	✓	✓
<b>Preparing for hearing</b> <i>(includes post-hearing work also)</i>	£2500-3,000	✓	✓	✓
<b>Representing at hearing</b> <i>(travel/hotel extra if hearing held outside London)</i>	£2500-3,000	x <i>(no oral hearing)</i>	✓ <i>(oral hearing may not be needed if LA agrees)</i>	✓
<b>Dealing with 'Working Document'</b> <i>(i.e. copy of EHCP with amendments/deletions set out)</i>	£2500-3,000	x	x	✓
	<b>Total</b>	<b>£7,500-8,500</b>	<b>£10,000-12,000</b>	<b>£12,500-15,000</b>
	<i>but if paid 'up-front'</i>	<i>£250 discount</i>	<i>£250 discount</i>	<i>£250 discount</i>